

# Application for Twilight Stay (Night Care) 17:00~22:00

TEL 03-5444-1035  
FAX 03-6435-0885

入室	退室
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Application available from 9:00 am on the 1st of every month before the desired date of use (excluding Sun, national holidays)

Guardian's name	Pokke ID	Application date 20 / /
Mobile Phone year month day date	Child's Name	
Date 20 / / ( )	Age year month	Gender M・F
Time from : to :	Dinner (18:30) <input type="checkbox"/> Yes <input type="checkbox"/> No	
First time use <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of kindergarten/school	
<b>【Reason of use】</b> <input type="checkbox"/> Childbirth <input type="checkbox"/> Sick <input type="checkbox"/> Work <input type="checkbox"/> Nursing <input type="checkbox"/> Caregiving <input type="checkbox"/> Business trip (domestic/overseas) <input type="checkbox"/> Ceremonial occasions <input type="checkbox"/> Others ( )	Food Allergies <input type="checkbox"/> none <input type="checkbox"/> yes ( )	
Remarks	Exemption <input type="checkbox"/> welfare <input type="checkbox"/> tax-exempt	
	<Agreement> I agree that Pokke confirm my tax status through Children and Families Support Center of Minato-ward, because it is unable to submit of documents certifying exemption until this application. Signature (Name: )	

## Charges (for staff use only)

◆childcare fee	Mon-Sat	Sun/National holidays	◆Dinner	入力者
<wf> free	2,000 yen <e> 1,000 yen	2,500 yen <e> 1,250 yen	<input type="checkbox"/> 500 yen <input type="checkbox"/> Free (under 4 years old)	確認者
TOTAL	yen	Cancellation fee will occur from noon 12:00pm of the day before the day of use. You can leave a message to our voice mail or send FAX in case Sun or holiday.		処理者

Please call **070-5593-3529** if you need to contact our nursery staff during our non business hour(Mon-Sat 9:00a.m.-5:00p.m.)

## ◆Correspondence note on the day of use (To be filled out by guardian)

\*Child's pick up should be done by parents or the guardians on the pick up list and circled below.  
Please make sure to contact us in advance in case of any changes who comes for pick-up.

Pick up by*	Father	Mother	Others (name: relation: )
Contact person in case of emergency	1) Father	Mother	Others (name: relation: ) TEL
	2) Father	Mother	Others (name: relation: ) TEL
<b>Place you stay:</b>	(land-line contact: )		
Body temperature: today	°C / normal	°C	Bowel movement: normal / hard / soft / diarrhea / none
Sleeping last night	: ~ :		Health condition: good / not good (reason: )
hours: today	: ~ :		Skin rash: no / yes (reason: )
Meal: lunch/snack	: Quantity: moderate/little		Medication: no / yes ( )
Milk: last time	: ( cc)		Immunization in a week : no / yes (date: name: )
↓ Request during stay			
Nap: no / yes / leave it to Pokke			
Time for bottle feeding:	1st) : ( cc)	2nd) : ( cc)	
Favorite plays / toys		Notes :	

## ◆Things you brought

\*Please put your child's full-name clearly on all belongings.

change of clothes underwear( pcs) shorts( pcs) t-shirts( pcs) pants( pcs) socks( pcs) coat  
shoes bath towel for nap x2 plastic bags others( )  
for baby diapers in plastic bags( pcs) wipes formula( pcs) baby bottles( pcs)

## ◆Feedback from staff (To be filled out by staff)

Bowel movement (排便)	<input type="checkbox"/> hard (硬) <input type="checkbox"/> normal (普通) <input type="checkbox"/> soft (軟) ( : )/ <input type="checkbox"/> diarrhea (下痢) ( : )
Nap time (仮眠)	: ~ : Milk (ミルク) 1st : ( cc) / 2nd : ( cc)
Dinner (夕食) complete (全量)	Child's behavior during stay (保育中の様子)
rice/bread (主食)	Name of staff (スタッフ名)
main dish (主菜)	
side dish (副菜)	Special note (特記事項)
soup (汁物) fruit (果物)	Name of staff (スタッフ名)

\*○=complete (完) , ◎=refill (おかわり) , x=no eat (食べない)